

## **Koshland Science Museum**

### **Rules of the Road for School Field Trips**

The Koshland Science Museum is pleased to offer free field trips to Washington metropolitan area schools. This benefit comes with responsibilities on the part of teachers, chaperones, and students. The museum contains a number of high technology, interactive exhibits. It is essential that teachers and chaperones engage with their students to ensure an active learning experience and proper use of the exhibits. By reserving a free field trip, teachers, chaperones, and students are agreeing to the following rules:

1. Prepare for the field trip before coming to the museum by discussing the purpose of the learning experience and appropriate behavior in the museum. We believe that appropriate behavior means the following:
  - a. Actively engaging in the field trip by paying attention to the field trip coordinator and following his/her directions;
  - b. Completing the tasks assigned and participating in the discussion sessions;
  - c. Refraining from eating, drinking, chewing gum, and using electronic devices during the field trip;
  - d. Demonstrating respectful behavior toward the exhibits and staff; and
  - e. Recognizing the opportunity to extend classroom learning and benefit from the experience in the museum.
  
2. Everyone else on the field trip must actively participate throughout the field trip learning experience. For teachers and chaperones, active participation means:
  - a. Assisting the field trip coordinator to get students' attention;
  - b. Modeling the good behavior expected from students as outlined above;
  - c. Guiding students in filling out the worksheets;
  - d. Encouraging students to participate in discussions; and
  - e. Ensuring that students do not damage the exhibits.

The Koshland Science Museum staff and field trip coordinators will do everything they can to make the learning experience a rewarding one for you and your students. We appreciate your attention to the "Rules of the Road for School Field Trips" so this benefit can continue to be offered to schools in your district.